ABSTRACT SUBMISSION GUIDELINES

LITTORAL 2014 "Facing present and future coastal challenges" conference is using *EasyChair* for the submission and review of abstracts.
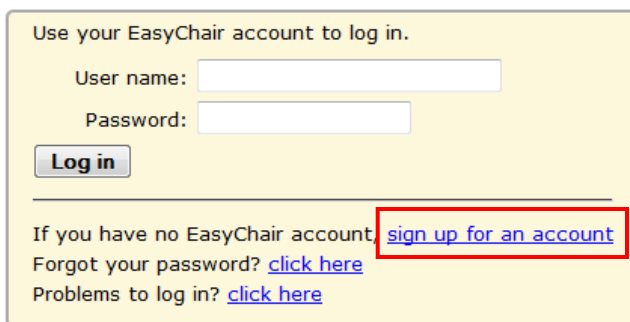
This tutorial will show you how to upload your conference submissions to *EasyChair*.

CREATE A LOGIN AND ACCOUNT

Before being able to submit, you will need to create an *EasyChair* Account. This account will enable you to login at a later stage and change/ update your abstract.

1. Go to: https://www.easychair.org/conferences/?conf=littoral2014 .

2. Click "sign up for an account" and follow the EasyChair instructions to create your account.

After typing the two words, you will be asked to give your name and email. Once you filled out the form, *EasyChair* will send you an email with a link that you can use to create an account.

3. Check your mailbox and use the verification link to activate and set up your account.

 SUBMIT ABSTRACT

Once you have created an *EasyChair* Account, you can login and submit your abstract.

1. Go to https://www.easychair.org/conferences/?conf=littoral2014.

2. Use your EasyChair account to sign in:

Log in to EasyChair for Littoral 2014

Use your EasyChair account to log in.
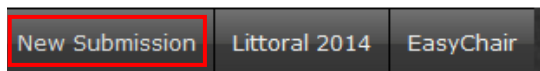
User name: [   ]

Password: [   ]

[Log in]

_____

If you have no EasyChair account, sign up for an account
Forgot your password? click here
Problems to log in? click here

ABSTRACT SUBMISSION GUIDELINES

3. Click on New Submission'

4. For each of the authors please fill out the presented form.

5. Then type Title, Abstract, select Category (preferred mode) of submission, type Keywords as required. Select topics relevant to your submission.

6. For Conference Abstract book you should submit an abstract as attachment. **Abstract's File type - word document (required!!!)** The Abstract should be prepared according to the requirements presented in Littoral 2014 Abstract Template.

Browse for the Complete Extended Abstract in the computer and attach it:

Upload Paper

The submission should be in the Word document format (file extension .doc).

Paper: [Browse_] No file selected.   Abstract Only: ☐

Don't tick the 'Abstract Only' box!!!

7. Finally press the 'Submit' button below.

MANAGE YOUR SUBMISSION

Use the "My Submissions" Menu at the top to manage your submissions. Here you can view, edit, update or delete your abstract.